

Record of Proceedings

**Adams County Public Library
Board of Trustees Regular Meeting
Manchester Public Library
September 11, 2024– 5:30 p.m.**

The Adams County Public Library Board of Trustees met on September 11, 2024, at 5:30 p.m. for a regular meeting at Manchester Public Library.

Phil Rhonemus called the meeting to order. Members present were Sarah Shelton, Linda Stepp, Kayla Bowman, Holly Johnson, and Linda Worley. Others present were Executive Director Nicholas Slone and Fiscal Officer Diana Aston.

Elaine Lafferty was excused.

There was no public participation.

Minutes of the previous Board of Trustees meeting were reviewed and discussed.

Motion #1 made by Linda Worley, seconded by Kayla Bowman **to approve the minutes of the regular meeting held August 14, 2024.** Motion carried. All yeas.

The board suggested to explore the option of a CD account or STAR Ohio, an investment pool for government subdivisions.

Motion #2 made by Holly Johnson, seconded by Sarah Shelton **to accept the financial reports of the Fiscal Officer and approve the payment of bills.** Motion carried. All yeas.

Report of Executive Director

The Imagination Library enrollment has plateaued. Nick will meet with the coordinator at the end of October to discuss different options to expand and boost enrollment. Covid tests are still being received by the library. More information is being received concerning E-rate and hotspot funding. Nick did a radio interview with Dean Kirker and Martin McCallister about Nature Conservancy and grants.

Motion #3 made by Holly Johnson, seconded by Kayla Bowman **to accept donations, acknowledge volunteer services, and to approve library support group activities as requested.** Motion carried. All yeas.

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Old Business

AEP invited the library to apply for a \$2,500.00 grant for STEM kits and portable maker space items. Robert's Paving will be at the West Union Library at the end of September to repave the parking lots. All parking lots will be sealed 1 year after the completion of the West Union lots. Peebles is having a contractor image the drain lines and plumbing system.

New Business

5:55 p.m. **Motion #4** made by Linda Stepp, seconded by Sarah Shelton, **to enter into Executive Session to discuss the employment and compensation of employees (ORC 121.22 (G)(1)). Roll call, Phil Rhonemus—yea, Sarah Shelton—yea, Linda Step—yea, Kayla Bowman – yea, Holly Johnson—yea, and Linda Worley—yea.**

6:02 p.m. Reconvened in regular session.

Motion #5 made by Sarah Shelton, seconded by Holly Johnson **to approve the following changes of assignment:**

- Janice Johnson to full-time Youth Outreach Specialist at an annual salary of \$34,320.00, effective September 1, 2024
- Sophia Teeter to full-time Library Assistant, Programming at West Union at \$15.05 per hour, effective September 15, 2024
- Anna Piatt to part-time Library Clerk at Peebles at \$15.61 per hour, effective September 15, 2024.

Motion carried. All yeas.

Nick is still talking to Paul Worley about having a makerspace in the Adams County Training Center. The board suggested to start small and utilize the space of the library for makerspace to show the need for more space and beyond books items.

Adjournment

Motion #6 made by Linda Worley, seconded by Sarah Shelton, **to adjourn the meeting.** The board will meet in regular session at the North Adams Public Library on Wednesday, October 9, 2024 at 5:30 p.m.

Secretary

President