

## Record of Proceedings

### **Adams County Public Library Board of Trustees Regular Meeting West Union Public Library April 9, 2025 – 5:30 p.m.**

The Adams County Public Library Board of Trustees met on April 9, 2025 at 5:30 p.m. for a regular meeting at West Union Public Library.

Phil Rhonemus called the meeting to order. Members present were Linda Worley, Linda Stepp, Sarah Shelton, Elaine Lafferty, and Holly Johnson. Kayla Bowman was excused. Also present was Executive Director Nicholas Slone.

There was no public participation.

Minutes of the previous Board of Trustees meeting were reviewed and discussed.

**Motion #1** made by Elaine Lafferty, seconded by Holly Johnson **to approve the minutes of the meeting held March 12, 2025.** Motion carried. All yeas.

#### **Report of Fiscal Officer**

The financial reports submitted by the Fiscal Officer were reviewed and discussed.

**Motion #2** made by Sarah Shelton, seconded by Linda Worley **to accept the financial reports of the Fiscal Officer and approve the payment of bills.** Motion carried. All yeas.

#### **Report of Executive Director**

**Motion #3** put forth by Holly Johnson, seconded by Linda Stepp **to accept the resignation of Diana Aston, effective March 14, 2025.** Motion carried. All yeas.

Nick reported that circulation was down due to the Peebles Public Library being closed for 2 weeks for carpet installation. Hoopla spending has stayed down and is comparable to last month's usage.

Nick and board members discussed the increase in attendance at story hour programs at North Adams and Manchester libraries. There was also an increase in online sign-ups for the Imagination Library this month compared to last year. Nick reported on the groups that contribute to our local Imagination Library Fund.

Nick stated that Josh will be starting work on the new library website design.

**Motion #4** made by Elaine Lafferty, seconded by Holly Johnson, **to accept donations, acknowledge volunteer services, and approve library support group activities as requested.** Motion carried. All yeas.

Nick updated the board regarding E-Rate funding and hotspots. IMLS staff have been put on administrative leave at the federal level and as a result, the IMLS grant the library received for SRP programming has been paused. The pause could also impact statewide delivery and the Ohio Digital Library.

The carpet project at Peebles Public Library has been completed with no major issues. The library was credited \$980 for not carpeting the fiscal records room-they left us the carpet and base to be installed at a later date, if desired.

Nick attended Legislative Day in Columbus on Wednesday, April 9. Reported to board proposed changes to library funding- from the House budget bill proposal.

Cheryl Smitson, custodian at Manchester Public Library will be retiring on April 24, 2025. She has not handed in an official resignation at this time. Nick and the board also discussed repairing the Outreach Van.

**Motion #5** made by Holly Johnson, seconded by Elaine Lafferty **to continue with Spectrum for E-Rate internet service.** Motion carried. All yeas.

Holly Johnson reported on an available tech credit for staff training on closed model AI.

6:11pm **Motion #6** made by Sarah Shelton, seconded by Linda Stepp, **to enter into Executive Session to discuss the employment, compensation, and discipline of employees (ORC 121.22 (G)(1).** Roll call, Phil Rhonemus—yea, Linda Worley—yea, Linda Stepp—yea, Sarah Shelton—yea, Elaine Lafferty—yea, and Holly Johnson – yea.

**6:28 p.m. Reconvene in regular session.**

**Old Business**

**New Business**

**Adjournment**

**Motion #7** made by Linda Worley, seconded by Sarah Shelton **since there is no further business, the meeting is adjourned to meet in regular session at the Manchester Public Library, Wednesday, May 14, 2025, at 5:30 p.m.**

**Secretary**

**President**