

Record of Proceedings

Adams County Public Library Board of Trustees Regular Meeting West Union Public Library May 14, 2025 – 5:30 p.m.

The Adams County Public Library Board of Trustees met on May 14, 2025 at 5:30 p.m. for a regular meeting at Manchester Public Library.

Phil Rhonemus called the meeting to order. Members present were Kayla Bowman, Linda Stepp, Sarah Shelton, Elaine Lafferty, and Holly Johnson. Linda Worley was excused. Also present was Executive Director Nicholas Slone.

There was no public participation.

Minutes of the previous Board of Trustees meeting were reviewed and discussed.

Motion #1 made by Elaine Lafferty, seconded by Linda Stepp **to approve the minutes of the meeting held April 9, 2025.** Motion carried. All yeas.

Report of Fiscal Officer

The financial reports submitted by the Fiscal Officer were reviewed and discussed. **Motion #2** made by Holly Johnson, seconded by Kayla Bowman **to accept the financial reports of the Fiscal Officer and approve the payment of bills.** Motion carried. All yeas.

Report of Executive Director

Nick stated that our statistics report shows that circulation is down compared to this time last year. Applications for the Imagination Library are back up. Spending on the Hoopla App has leveled out. We have received our last shipment of free covid tests as that state program has ended.

Nick and board members discussed the summer food service program.

Nick stated that Josh has been working on the new library website design. Accessibility issues are being addressed.

Nick and the board discussed E-rate funding and the hotspot program.

Janice Johnson returned to work.

Nick discussed the Ohio Goes to the Movies event in honor of the country's 250th anniversary. Working toward the June 1st deadline.

Motion #3 made by Sarah Shelton, seconded by Linda Stepp, **to accept donations, acknowledge volunteer services, and approve library support group activities as requested.** Motion carried. All yeas.

6:01pm Motion #4 made by Linda Stepp, seconded by Elaine Lafferty, **to enter into Executive Session to discuss the employment, compensation, and discipline of employees (ORC 121.22 (G)(1). Roll call, Phil Rhonemus—yea, Kayla Bowman—yea, Linda Stepp—yea, Sarah Shelton—yea, Elaine Lafferty—yea, and Holly Johnson – yea.**

6:22 p.m. Reconvene in regular session.

Old Business

Board member asked for update regarding carpet installation at Peebles. Nick reported that installation was complete and that they have been receiving positive comments from the public.

The library received a donation from Adams County Courts for this year's summer reading program.

New Business

Motion #5 made by Holly Johnson, seconded by Kayla Bowman **to recommend Linda Stepp's reappointment to the board pending approval from the county commissioners.** Motion carried. All yeas.

Adjournment

Motion #6 made by Linda Stepp, seconded by Sarah Shelton **since there is no further business, the meeting is adjourned to meet in regular session at the North Adams Public Library, Wednesday, June 11, 2025, at 5:30 p.m.**

Secretary

President